

Registering for the GELA License Program



What's in this guide?

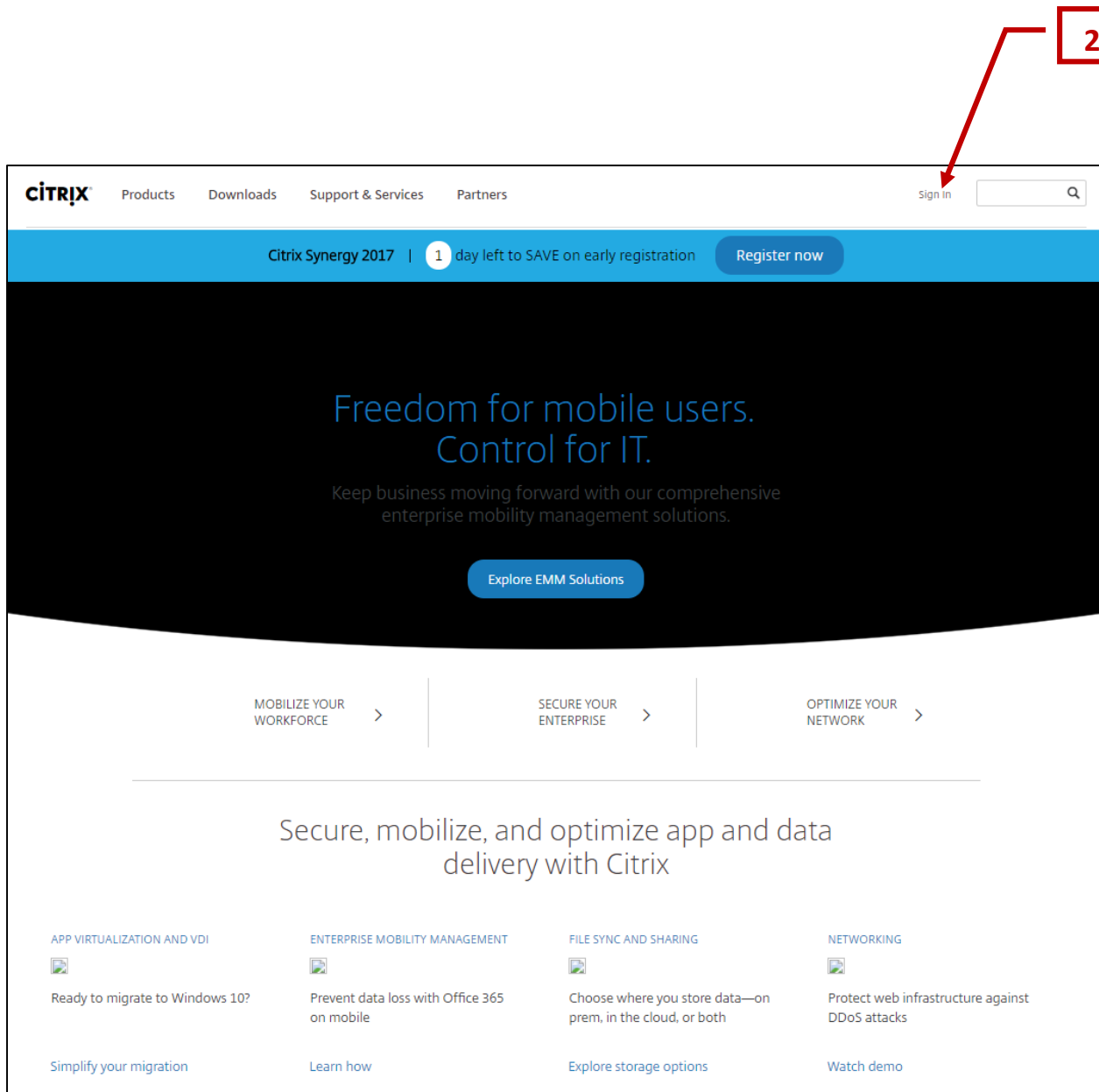
This guide provides step-by-step instructions for an organization to register itself for the GELA License Program on Citrix.com.

The steps below are for individuals who have existing Citrix accounts. See the guide titled [Creating a Citrix Account](#) for instructions on how to create your Citrix account. An authorized Citrix partner can register your organization for the GELA License Program for you. For additional assistance with either establishing a Citrix account or registering for the GELA License Program, please contact an authorized Citrix partner. Locate a partner at www.Citrix.com/Partners/Locator.

Why register for the GELA License Program?

The GELA License Program offers a straightforward online agreement for government agencies in Europe, Middle East and Africa (“EMEA”) and Brazil and with multiple renewal options, making it simple to manage and leverage across an organization. Once registered, any qualified product purchase earns customers the same discount for all eligible Citrix products and select Citrix services. Discounts apply for three years and may be increased and extended with a qualified purchase. Registering for the program does not commit or obligate you or your organization to any purchase.

1. Go to www.citrix.com.
2. Click **Sign In**.



The screenshot shows the Citrix website homepage. At the top right, there is a navigation menu with links for Products, Downloads, Support & Services, and Partners. A search bar is located to the right of these links. A red arrow points from a red box containing the number '2' to the 'Sign In' link in the top right corner. Below the navigation bar, there is a blue banner for 'Citrix Synergy 2017' with a '1 day left to SAVE on early registration' and a 'Register now' button. The main content area features the headline 'Freedom for mobile users. Control for IT.' and a sub-headline 'Keep business moving forward with our comprehensive enterprise mobility management solutions.' Below this is an 'Explore EMM Solutions' button. Further down, there are three sections: 'MOBILIZE YOUR WORKFORCE', 'SECURE YOUR ENTERPRISE', and 'OPTIMIZE YOUR NETWORK'. The bottom section is titled 'Secure, mobilize, and optimize app and data delivery with Citrix' and contains four columns of content: 'APP VIRTUALIZATION AND VDI', 'ENTERPRISE MOBILITY MANAGEMENT', 'FILE SYNC AND SHARING', and 'NETWORKING'. Each column includes a small icon, a title, a brief description, and a link.

Sign In

Citrix Synergy 2017 | 1 day left to SAVE on early registration Register now





Freedom for mobile users.
Control for IT.

Keep business moving forward with our comprehensive enterprise mobility management solutions.

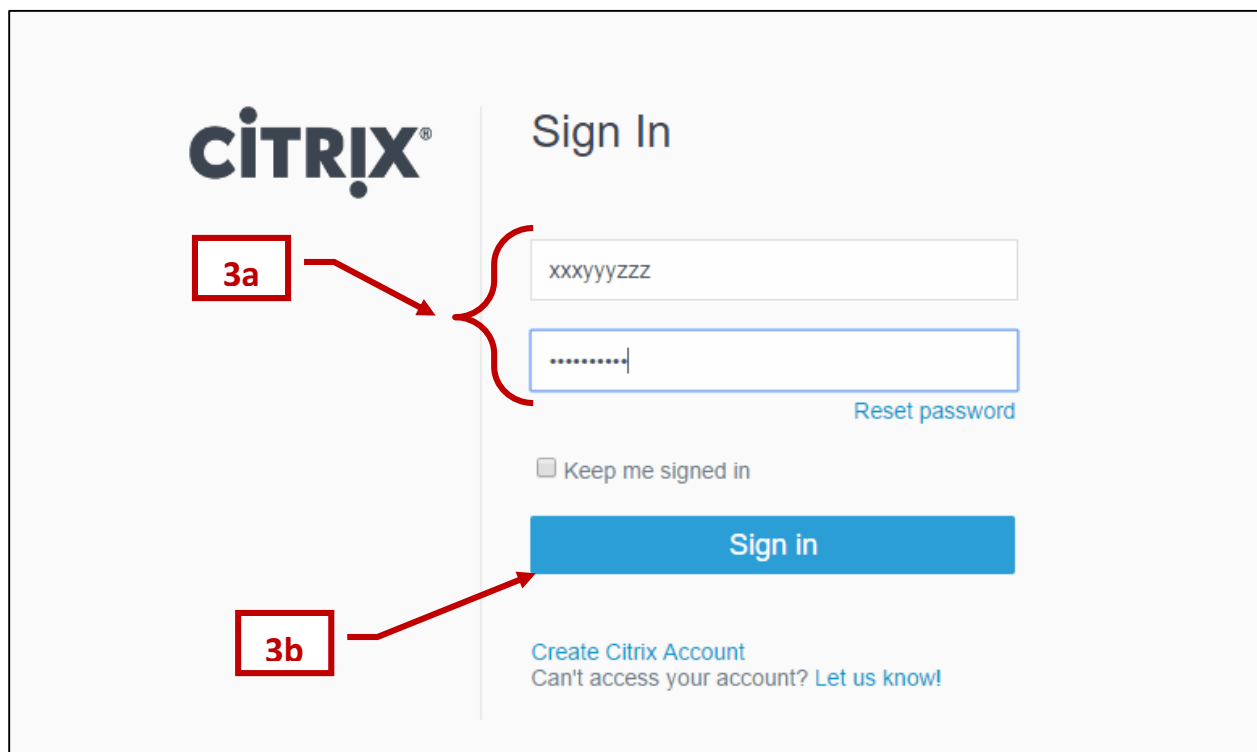
Explore EMM Solutions

MOBILIZE YOUR WORKFORCE > | SECURE YOUR ENTERPRISE > | OPTIMIZE YOUR NETWORK >

Secure, mobilize, and optimize app and data delivery with Citrix

APP VIRTUALIZATION AND VDI	ENTERPRISE MOBILITY MANAGEMENT	FILE SYNC AND SHARING	NETWORKING
			
Ready to migrate to Windows 10?	Prevent data loss with Office 365 on mobile	Choose where you store data—on prem, in the cloud, or both	Protect web infrastructure against DDoS attacks
Simplify your migration	Learn how	Explore storage options	Watch demo

3. To sign into Citrix.com:
 - a. Enter your User name and Password.
 - b. Click **Sign In**.



The screenshot shows the Citrix Sign In page. The Citrix logo is on the left. The page title is "Sign In". There are two input fields: the first contains "xxxxyyzzz" and the second contains ".....". A red box labeled "3a" has an arrow pointing to both input fields. Below the password field is a "Reset password" link. There is a checkbox labeled "Keep me signed in". A blue "Sign in" button is present. A red box labeled "3b" has an arrow pointing to the "Sign in" button. Below the button are links for "Create Citrix Account" and "Can't access your account? Let us know!".

4. Click **Licensing Program Registration**.

The screenshot shows the Citrix user dashboard. At the top, there is a navigation bar with 'Products', 'Downloads', 'Support & Services', and 'Partners'. A search bar and 'Sign Out' link are on the right. Below this is a blue 'Dashboard' header. On the left is a sidebar menu with various options. A red box containing the number '4' is positioned above the 'Licensing Program Registration' item in the sidebar, with a red arrow pointing to it. The main content area shows a 'Profile Summary' for Peter Noir, a green status bar indicating 'Everything is up to date!', and three promotional cards for Lifecycle Management, Synergy 2017 registration, and Citrix Summit '17. At the bottom, there are links for creating/viewing support cases and a 'Step by step renewal guide' button.

4

CITRIX Products Downloads Support & Services Partners Sign Out

Dashboard

My Account
Update My Profile
Company Information and Contacts
Administer Company User Access
All Licensing Tools
Appliance Evaluation Agreement (AEA)
Invoices
Licensing Program Registration
My Certification Manager
Previews/Betas - License Retrieval
Renew and Manage Maintenance Programs
Upgrade My Products
View Executed Agreements
View Non-Disclosure Agreement
Company Information and Contacts (New)
Update My Profile (New)

Profile Summary | edit profile
Peter Noir • Government Agency
User ID: gelauser (ID: 51343984)

Everything is up to date! No actions required.

CITRIX
Lifecycle Management
Simplify deployment and on-going management of Citrix workloads.
Try now

Synergy 2017 registration is open— save \$700 before December 31.
Register now

CITRIX
Summit '17
Harness the power of cloud and win: find out how at Summit 2017.
Preview Keynotes

- Create/View Support Cases (test)
- Create/View Support Cases (preprod)
- Create/View Support Cases (staging)

Step by step renewal guide.

5. Click the **GELA** tab.
6. To learn more about the GELA License Program:
 - a. Click **GELA Eligibility** to determine if your organization is a qualified government entity and may use the GELA License Program, or
 - b. Click **View the Program Overview** to learn about the GELA License Program, or
 - c. Click **GELA License Program terms** to view the GELA License Program terms.
7. To register for the GELA License Program click **Begin registration**.

The screenshot shows the Citrix Licensing Program Registration interface. The page title is "Licensing Program Registration" and the main heading is "GELA License Program". The navigation menu includes "GELA", "GELA Academic Licensing", "Licensing Program Registration - Overview", "Enterprise Licensing", "Easy", and "Education". The main content area displays a welcome message for Peter Noir, stating that his organization is a candidate for joining the Citrix GELA License Program. It provides instructions on how to determine eligibility by clicking "GELA Eligibility" and a "Begin registration" button. Below this, there are sections for "Citrix GELA License Program Benefits" and links for "View the Program Overview" and "View the GELA License Program terms". A sidebar on the left contains various user account and licensing tools. Red callout boxes with numbers 5, 6a, 6b, 6c, and 7 point to specific elements: 5 points to the "GELA" tab, 6a points to the "GELA Eligibility" link, 6b points to the "Begin registration" button, 6c points to the "View the GELA License Program terms" link, and 7 points to the "Begin registration" button.

5

7

6a

6b

6c

- Click **Program Terms** to see the GELA Program Terms and what organizations are qualified to use the GELA License Program.
- Click **Continue** to proceed with GELA Licensing registration.

The screenshot shows the Citrix Licensing Program Registration page. The page has a blue header with the Citrix logo and navigation links: Products, Downloads, Support & Services, Partners, and Sign Out. Below the header is a blue bar with the text "Licensing Program Registration". The main content area is titled "GELA License Program" and includes a "Register for GELA" button. The text below the button describes the GELA program and provides instructions on how to proceed. A red box labeled "8" points to the "Program Terms" link in the text. Below the text is a "Continue" button, which is also pointed to by a red box labeled "9".

8

9

10. You must choose a Primary Contract Administrator to be responsible for administering your GELA License Program registration and receiving notifications that impact the organization's License Program.
 - a. If the person who will be your Primary Contract Administrator is displayed on the list of names, click the circle in front of the name, then click **Continue**.
 - b. If the person who will be your Primary Contract Administrator is not displayed on the list of names, click **Add New Contact**. See the guide titled [Adding a New Contact to your Company's Citrix Account](#) for detailed instructions on how to add a new contact. After adding a new contact you will be returned to this screen.

The screenshot shows the Citrix Licensing Program Registration interface. The main content area displays the "GELA License Program" registration page. A red box labeled "10" highlights the instructions and the contact list. The contact list is as follows:

First Name	Last Name	Phone	Email Address
<input type="radio"/>	Sarah	Gray	34 (91) 4149800 sarahg@test.com
<input type="radio"/>	Peter	Noir	34 (91) 414 9800 peternoir@test.com

Below the table are two buttons: "Add New Contact" and "Continue". A red box labeled "10a" points to the "Continue" button. A red box labeled "10b" points to the "Add New Contact" button. The left sidebar contains various navigation options, including "My Account", "Update My Profile", "Company Information and Contacts", "Admin Access", "All Licensing Tools", "Appliance Evaluation Agreement (AEA)", "Invoices", "Licensing Program Registration", "My Certification Manager", "Previews/Betas - License Retrieval", "Manage License Programs", "My Products", "View Executed Agreements", "View Non-Disclosure Agreement", "Company Information and Contacts (New)", and "Update My Profile (New)".

11. You must select a Secondary Contract Administrator to serve as a backup for the Primary Contract Administrator in administering your GELA License Program registration.
 - a. If the person who will be your Secondary Contract Administrator is displayed on the list of names, click the circle in front of the name, then click **Continue**.
 - b. If the person who will be your Secondary Contract Administrator is not displayed on the list of names, click **Add New Contract**. See the guide titled [Adding a New Contact to your Company's Citrix Account](#) for detailed instructions on how to add a new contact. After adding a new contact you will be returned to this screen.

11

First Name	Last Name	Phone	Email Address
Sarah	Gray	34 (91) 4149800	sarahg@test.com
Peter	Noir	34 (91) 414 9800	peternoir@test.com

11a

11b

12. To add additional contacts to enable your organization to take advantage of your organization's program benefits and potentially increase your program benefits by coordinating your investments in Citrix products, click **Add Contacts**. See the guide titled [Adding a New Contact to your Company's Citrix Account](#) for detailed instructions on how to add a new contact.
13. Click **Complete Registration** when you have finished adding contacts.

The screenshot shows the Citrix Licensing Program Registration interface. At the top, the Citrix logo is on the left, and navigation links for 'download', 'Support & Services', and 'Partners' are in the center. A 'Sign Out' link and a search box are on the right. Below this is a blue header with the text 'Licensing Program Registration'. A left-hand navigation menu lists various account and licensing tools. The main content area is titled 'GELA License Program' and includes a 'Register for GELA' button. Below this, a text block explains the GELA program and provides instructions on adding contacts. At the bottom of this text block are two buttons: 'Add Contacts' and 'Complete Registration'. A red box labeled '12' points to the 'Add Contacts' button, and another red box labeled '13' points to the 'Complete Registration' button.

14. You are now registered in the GELA License Program. Please make note of your information.
15. Publishing your GELA License Program registration information to your trusted Citrix Advisor(s) gives them your contract and discount information to simplify Citrix product procurement. To publish your registration to your trusted Citrix Advisor(s), click **Publish Registration** and follow the instructions shown on the screen.
16. Click **Manage Registration** to manage your organization's information, update contacts and access program benefits.

The screenshot displays the Citrix Licensing Program Registration page. The left sidebar contains navigation options, with three items highlighted by red boxes and numbered 14, 15, and 16. The main content area shows the 'GELA License Program' registration confirmation page. A red box highlights the registration details table, and another red box highlights the 'Publish Registration' and 'Manage Registration' buttons.

Navigation Items:

- 14: Company User
- 15: License
- 16: Update My Profile (New)

Registration Details:

CustomerID:	51343984
Contract Number:	703975
Contract Type:	GELA
Organization:	Government Agency
Organization URL:	
Organization Address:	Paseo Castellana 135 Edificio Cuzco III Madrid, MADRID 28046 Spain
Organization Phone:	34 (91) 414 9800
Primary Administrator :	Sarah Gray
Secondary Administrator :	Peter Noir

Action Buttons:

- Publish Registration** (with dropdown arrow)
- Manage Registration** (with dropdown arrow)

Establish your program level and corresponding benefits by submitting a qualified order to an authorized Citrix partner.